

Client Engagement Letter – Audit Services

Re:

- The above Association requests Keith MacKinlay & Associates, Chartered Accountants, to audit the Annual Financial Accounts as required under the rules of the Association and in accordance with the Institute of New Zealand Chartered Accountants Regulations and Public Practice reviews.
- The above Association hereby authorises Keith MacKinlay & Associates, Chartered Accountants, to request confirmation of assets/liabilities as at balance date for the relevant institutions who have financial contracts with the Association.
- The above Association agrees that the audit services provided by Keith MacKinlay & Associates will be charged on the basis of actual time spent by the accountants and support staff of Keith MacKinlay & Associates on the relevant engagements and assignments.

The Association acknowledges that payment of all invoices will be due at the time of issue of the respective invoices.

The Association accepts that if payment is not made by the 20th of the month following the date of invoice, interest will be charged monthly on the outstanding balance at the current floating ASB bank lending rate.

Authorised:

Name

Signature

Date